

NCHS September 1, 2015 Board of Directors Meeting

NCHS Minutes September 1, 2015

The President of the Board of Directors, Elizabeth Harwell called the September 1, 2015 regular Board of Directors meeting to order at 6:00 PM in the Board Room of the McRichie Hollis Furnishings Museum at 45 Jackson St., Newnan, Georgia.

The NCHS Secretary, Deborah "Dee" Mack, transcribed the minutes of the meeting.

The attendance of the Board members present is indicated in the table below.

Attendance of Board Members			
#	Board Member	Present	Not Present
1	Lisa Harwell	Y	
2	Jeremy Henson		N
3	John Thrasher	Y	
4	Jo Ann Ray	Y	
5	Sarah Lamance	Y	
6	Mike Barber	Y	
7	Ed Bryant		N
8	Dave Dorrell		N
9	Ray Dubose		N
10	Theron Gay		N
11	Thomas M. Lee		N
12	Peter Ludlow	Y	
13	Dee Mack	Y	
14	Steve Quesinberry	Y	
	Quorum must = 8/14	8	6

Record Copy of minutes approved by resolution. Deborah "Dee" Mack, Secretary DM (initials)

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A quorum of 8 of 14 Board members was met to allow the meeting to proceed. The reasons for the absences are undetermined. Visitors and observers included three NCHS employees; Jessie Merrill, Ellen Jenkins, Jeff Bishop and Harvee White.

Minutes of the July and August, 2015 meetings were reviewed and approved.

John Thrasher, Treasurer, distributed a Financial Report for August, 2015. After a brief reflection of the July report and a mid year budget review, the Board approved the reports. Mr. Thrasher agreed to schedule a meeting with our financial advisors to see where we stand as soon as it is convenient for all parties.

The Executive Director, Jeff Bishop, reviewed his monthly report and highlighted several events. He stated that Ms. Harvee White, a first-semester Master's Degree candidate in Public History at the University of Georgia is now the newest member of the Newnan Coweta Historical Society family. She will function as our Graduate Resident Assistant (GRA) until December, 2015.

The Male Academy Museum will have its grand re-opening Saturday, September 5th featuring, "Stitches in Time" and items and photos from the old days of the Powers Crossroads Festival.

On September 13th @ 1:30, Dr. Charlotte Canning of the University of Texas will discuss the early days of the Southern Theatre at Dunaway Gardens as part of the continuing series, "The Reel Past". NCHS is a co-sponsor of this event. There will be an "Art Talk" on September 24th featuring our Artist in Residence, Peter Tudhope and a concert on September 26th featuring Harpist Ashley Collins.

Memberships continue to come in and rental contracts are on the rise. Last but not least, Bus Tours Magazine, a national magazine promoting museum and tour sites all over the country, will feature NCHS in the next upcoming edition.

Mike Barber reported that the Collections Committee came to a consensus to hold the next auction until next year to provide additional time for planning the potential impressive event.

In the facilities update, it was reported that the leak in the office from recurrent groundwater flooding had been repaired far below the estimated cost. The cost was only \$800 opposed to the anticipated cost that was given for updating and upgrading the gutter system. The "Coffee Shop" initiative to provide

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Breakfast/Lunch choices for the students of West Georgia next door and surrounding businesses and to bring new faces to our facility was approved by the Board for a Probationary Period. President Harwell will provide the particulars after confirmation with Leaf & Bean.

Ellen Jenkins gave a brief review of the Children’s Museum status by stating that the Children’s Museum committee had partnered with the Malone Design Group to assist with a 2016 opening.

After a brief discussion of the Position Descriptions created by Theron Gay, the Board concurred to table the conversation until the October meeting. Plans are being made for our 2015 Palmette Ball. Listed below are some of the talking points:

- Invite members and guests
- Potential Major Fundraiser
- Possible Themes
 - ✓ Casino Night
 - ✓ New Year’s Eve Monte Carlo
 - ✓ Casa Blanca

The Board decided to *Postpone Indefinitely* the outstanding By-Law Amendment Proposal. After discussion on the Train Depot possible upgrade, the Board agreed to support suggestions to increase the rentability of the venue. In regards to an Artist in Residence partnership, the Board was given a quest to think about lectures, workshops, lodging, and length of each project.

The meeting was then adjourned.

Motions of September 1, 2015 NCHS Board of Directors Meeting				
#	Motion/ Subject	Motion	Seconded	Vote result
1	Minutes Approval	Mike Barber made a motion to approve the Minutes of the July & August meetings.	Yes Peter Ludlow	Passed
2	Financial Report	Sarah LaMance made a motion to accept the July & August 2015 Financial Reports as presented by the Treasurer.	Yes Mike Barber	Passed

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3	Coffee Shop Venture	Peter Ludlow made a motion to approve a Probationary Period with Leaf & Bean in regards to provide snacks and coffee for sale at the McRitchie Hollis facility.	Yes Mike Barber	Passed
4	Amendment to Bylaws	John Thrasher made a motion to Postpone Indefinitely the outstanding By-Law Amendment Proposal.	Yes Peter Ludlow	Passed
5	Train Depot expenditure	Mike Barber made a motion to support suggested upgrades up to \$1500.00: <ul style="list-style-type: none"> ✓ Freshen up paint ✓ Provide brackets on both sides of gun cases ✓ Lattice for Kitchen 	Yes John Thrasher	Passed

Tasks Directed by the Board

Upcoming Tasks		
Tasks	Action	
Position Descriptions	Theron Gay will elaborate on the development of descriptions for positions held in the NCHS organization.	Proposed date: October, 2015
Palmette Ball	Peter Ludlow & Ellen Jenkins will probe the parameters for the annual Palmette Ball.	TBD

Respectively submitted,

Deborah "Dee" Mack, Secretary

Record Copy of the Minutes approved by resolution of the Board of Directors
on October 6, 2015 at 8:30 pm.

Deborah "Dee" Mack, Deborah "Dee" Mack
Secretary, NCHS

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