

NCHS June 7, 2016 Board of Directors Meeting

NCHS Minutes June 7, 2016

The President of the Board of Directors, Elizabeth Harwell called the June 7, 2016 regular Board of Directors meeting to order at 6:00 PM in the Board Room of the McRichie Hollis Furnishings Museum at 74 Jackson St., Newnan, Georgia.

The NCHS Secretary, Deborah “Dee” Mack, transcribed the minutes of the meeting.

The attendance of the Board members present is indicated in the table below.

Attendance of Board Members			
<i>#</i>	<i>Board Member</i>	<i>Present</i>	<i>Not Present</i>
1	Lisa Harwell	Y	
2	JoAnn Ray	Y	
3	John Thrasher	Y	
4	Dee Mack	Y	
5	Russell Berry	Y	
6	Ray Dubose	Y	
7	Theron Gay		N
8	Thomas Lee	Y	
9	Ginny Lyles	Y	
10	Peter Ludlow		N
11	Pamela Prange	Y	
12	Dorothy Pope	Y	
13	Winston Skinner		N
14	Steve Quesinberry	Y	
Quorum must = 8		11	3

A quorum of 11 of 14 Board members was met to allow the meeting to proceed. The reasons for the absences are undetermined. Visitors and observers included Emeline Loughin, two NCHS employees - Jessie Merrill, and Jeff Bishop, along with Children’s Museum representatives – Sarah LaMance, Glenda Davis, & Tom Camp.

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Glenda Davis, Chairperson for Children Connect Newnan Children's Museum, presented a proposal to the Board of the Newnan Coweta Historical Society to consider. The highlights of the proposal are:

- Children Connect Newnan Children's Museum is now a recognized 501(c)(3) non-profit organization. Therefore, all funds held by the Newnan Coweta Historical Society are asked to be released.
- The Children Connect Newnan Children's Museum would like to obtain a new lease with the City of Newnan at the Male Academy Museum located at 30 Temple Avenue. This property is currently leased to the Newnan Coweta Historical Society.
- Children Connect Newnan Children's Museum would like to take possession of the Male Academy Museum ASAP.
- Upon the final transition stage, Children Connect Newnan Children's Museum agree to remove all tangible property from 27 Clark Street and release any and all claim to aforementioned address and use of the Newnan Coweta Historical Society name.

After a brief discussion, Mrs. Davis confirmed that Pamela Prange is no longer on the Children's Museum Board. Currently, the roster for CCNCM is:

- Glenda Davis – Chairperson
- Sarah LaMance – Treasurer
- Janie Westerman – Secretary
- Tom Camp – General Board Member

President Harwell expressed that there were legal matters to consider in regards to the time frames that were proposed and insured the Children's Museum representatives that their proposal would be viewed with scrutiny.

Minutes of the May, 2016 meeting were reviewed and approved.

The Executive Director, Jeff Bishop, reviewed his monthly report and highlighted several events as presented in the May overview. Listed below is a sample of the well-attended events and exhibits sponsored by NCHS:

- "Art & Architecture Day" @ Male Academy Museum
- "Hats & Hooves" annual Kentucky Derby Event
- "Murder in Coweta County" exhibit
- "History Day" State Winners Display
- "Beyond Cups and Bowls" pottery exhibit
- "Bathing Beauties" historic swimwear exhibit

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Mr. Bishop reminded the Board by special arrangement with the Brandy Heritage Center, a touring exhibit of the “Dixie Highway: Gateway to the South” will be coming to the McRitchie-Hollis Museum July 5.

John Thrasher, Treasurer, distributed a Financial Report for May, 2016. After a brief reflection of the report and a conversation in regards to the projected special projects, the Board approved the report.

The Collections Committee presented their items to be included in NCHS Permanent Collection plan. After reviewing the aforementioned documents, the Board voted and approved.

Next, the President highlighted the conversations from the fundraising committee. There are three major fundraising opportunities proposed:

- Antiques Road Show (August)
- Spirit Walk (October)
- Festival of Trees (December)

The Board was asked to approve a budget to help plan and prepare for the upcoming “Antique Road Show” event.

Lastly, President Harwell appointed two functional committees to assist with the completion of the following tasks:

1. Personnel
2. Children’s Museum committee transition to the new status.

The meeting was then adjourned.

Motions of June 7, 2016 NCHS Board of Director s Meeting				
#	Motion/ Subject	Motion	Seconded	Vote result
1	Minutes Approval	Ray Dubose made a motion to approve the Minutes of the May, 2016 meeting.	Yes Ginny Lyles	Passed
2	Financial Report	Dorothy Pope made a motion to accept the May Financial Report as presented by the Treasurer.	Yes JoAnn Ray	Passed
3	ECHS “History Day” National Funding	Dorothy Pope made a motion to donate \$250.00 for ECHS students to go to the National History Day event.	Yes Dee Mack	Passed
4	Functional Committees	Dorothy Pope made a motion to accept the appointments of the proposed committees.	Yes Pamela Prange	Passed

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#	Motion/ Subject	Motion	Seconded	Vote result
5	Fundraising Budget	John Thrasher made a motion to approve a budget of \$3168.00 for the “Antique Road Show” fundraising event proposed.	Yes JoAnn Ray	Passed
6	Transfer funds from NCHS to Children Connect Newnan Children’s Museum	Ray Dubose made a motion to transfer the Children’s Museum funds held by NCHS to Children Connect Newnan Children’s Museum.	Yes Ginny Lyles	Passed

Tasks Directed by the Board		
Upcoming Tasks		
Tasks	Person or Committee Responsible	Timeframe
Spreadsheet to identify who is responsible for repairs	Facilities and Tom Lee	ASAP
Review each lease	Lisa Harwell	ASAP
Obtain a quote to repair roof at the Depot	Jeff Bishop	ASAP
Identify procedures for the transfer of funds from NCHS to CCNCM	John Thrasher	Completed
Seek information about Male Academy Lease...	Ray Dubose	July Board Meeting
Ellen Jenkins contract...	Personnel Committee	ASAP
Deadline for repairs to be sent to the city - August	Facilities	August Board Meeting

Respectively submitted,

Deborah “Dee” Mack, Secretary

Record Copy of the Minutes approved by resolution of the Board of Directors
on July 12, 2016 at 6:00 pm.

Deborah “Dee” Mack, *Deborah S. Mack*
Secretary, NCHS

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