

**NCHS Minutes May 2, 2017**

The Vice President of the Board of Directors, Ginny Lyles called the May 2, 2017 regular Board of Directors meeting to order at 6:03 PM in the Formal Dining Room of the McRichie Hollis Furnishings Museum at 74 Jackson St., Newnan, Georgia.

The NCHS Secretary, Deborah “Dee” Mack, transcribed the minutes of the meeting.

The attendance of the Board members present is indicated in the table below.

<b>Attendance of Board Members</b>			
<i>#</i>	<i>Board Member</i>	<i>Present</i>	<i>Not Present</i>
1	Lisa Harwell		N
2	Ginny Lyles	Y	
3	John Thrasher	Y	
4	Dee Mack	Y	
5	Russell Berry		N
6	Ray Dubose (Ex Officio)	Y	
7	Joan Achee	Y	
8	Thomas Lee		N
9	Makinley Fletcher Cook		N
10	Chad Davidson		N
11	Pamela Prange	Y	
12	Dorothy Pope	Y	
13	JoAnn Ray		N
14	Walter Jones	Y	
15	Gary Welden	Y	
<b>Quorum must = 8</b>		9	6

A quorum of 9 of 15 Board members was met to allow the meeting to proceed. The reasons for the absences are undetermined. Visitors and observers included one NCHS employee Jeff Bishop.

Note: Board Members - Tom Lee & Lisa Harwell, Appraiser - Valerie Hale and Videographer - Leigh Ann Rhodes also attended the Mock Appraisal Session.

<b>Motions of April 11, 2017 NCHS Board of Directors Meeting</b>				
<b>#</b>	<b>Motion/ Subject</b>	<b>Motion</b>	<b>Seconded</b>	<b>Vote result</b>
1	Minutes	John Thrasher made a motion to approve the Minutes of the April, 2017 meeting as presented.	Yes  Gary Welden	Passed
2	Financial Report	Gary Welden made a motion to accept the May Financial Report as presented by the Treasurer.	Yes  Dorothy Pope	Passed

3	Summer Internship Opportunity Claire Hanna	Dorothy Pope made a motion to approve and fund a Summer Internship Opportunity for Claire Hanna for 8 weeks not to exceed 1600.00.	Yes  Ray Dubose	Passed
4	Personnel Policy Guidelines	Gary Welden made a motion to accept and approve the Personnel Policy Guidelines as presented.	Yes  Dee Mack	Passed
5	Collections Committee Recommendations	<p>Gary Welden made a motion to approve the following recommendations:</p> <p><b>To be included</b></p> <p>1912 Postcard advertising the Southern School of Telegraphy (located on the second floor of the Reese Opera House).</p> <p>Collection of letters, documents and photographs from the Andersen-Cook-Peniston family. This family is directly related to the Penistons who built the museum as well as the Zeke Smith family.</p> <p>1982 Photographs, mostly of African-Americans in Newnan, that had been published in the Newnan-Times Herald. These are not Coweta County Remembered. They were given to Dr. Goldstein of UWG and our Ellen Corker has been able to identify the people pictured.</p> <p>Minnie Pearl Cookbook and autographed photograph of Minnie Pearl. This will enhance our Dunaway Gardens collection and was purchased with the idea of using these items in a 2018 exhibit.</p> <p>RD Cole whistle and machine part form donated by Caldwell Tank. Both items are currently at the Depot; the whistle is to be mounted and placed under the shed roof on the platform.</p> <p><b>To be removed</b></p> <p>Seventeen early 1900's sheets of music. These are not in</p>	Yes  Dee Mack	Passed

	<p>good condition and not related to NCHS directly (not written by anyone in Coweta County; not known who owned them) and we have other sheet music in better condition. These pieces will be placed in the “E” collection and used for exhibit, possibly in the living room piano.</p> <p>Wood display case currently in use in the gift shop. Donated in the NCHS early years but it is not known where the case was used. It will remain in the gift shop and be added to the equipment inventory. It is not a museum piece.</p>		
--	---	--	--

**Official Dates for Monthly Board Meetings 2017**

June 6, 2017

July 11, 2017

August 1, 2017

September 5, 2017

October 3, 2017

November 7, 2017

December 5, 2017

<b>Tasks Directed by the Board</b>		
<b>Upcoming Tasks</b>		
<b>Tasks</b>	<b>Person or Committee Responsible</b>	<b>Timeframe</b>
Conduct Research to determine what should be included in the Zeke Smith fund...	Tom Lee – Chair John Thrasher Dorothy Pope JoAnn Ray	ASAP
Secure Sponsors for “Trash or Treasure” event.	Board Members	ASAP
Follow up with Cleatus in regards to concerns expressed by Dr. Thomason.	Facilities Committee	ASAP
Scholarship Guidelines Updates	Scholarship Committee Gary Welden	TBD
Alarm System and Handyman	Facilities Committee	TBD

Respectively submitted,

Deborah “Dee” Mack, Secretary