

NCHS Minutes October 3, 2017

The President of the Board of Directors, Elizabeth Harwell called the October 3, 2017 regular Board of Directors meeting to order at 6:06 PM in the Formal Dining Room of the McRichie Hollis Furnishings Museum at [74 Jackson St., Newnan, Georgia.](#)

The NCHS Secretary, Deborah “Dee” Mack, transcribed the minutes of the meeting.

The attendance of the Board members present is indicated in the table below.

Attendance of Board Members			
#	Board Member	Present	Not Present
1	Lisa Harwell	Y	
2	Ginny Lyles	Y	
3	John Thrasher	Y	
4	Dee Mack	Y	
5	Russell Berry		N
6	Ray Dubose (Ex Officio)		N
7	Joan Achee	Y	
8	Thomas Lee	Y	
9	Makinley Fletcher Cook		N
10	Chad Davidson		N
11	Pamela Prange	Y	
12	Dorothy Pope	Y	
13	JoAnn Ray	Y	
14	Walter Jones	Y	
15	Gary Welden	Y	
	Quorum must = 8/15	11	4

A quorum of 11 of 15 Board members was met to allow the meeting to proceed. Makinley Fletcher Cook had another obligation; other reasons for absences are undetermined. Visitors and observers included one NCHS employee Jeff Bishop.

Agenda for October 3, 2017

1. Approval of the September 2017 Minutes
2. Executive Director's Report
3. Presentment and approval of Treasurer's Report
 - a. Accounting Firm
 - b. Budget for 2018
 - c. C100
 - d. Malone's bill for Children's Connect (Resolved and removed)
4. Committee Reports
 - . Scholarship
 - a. Bylaws
 - b. Personnel
 - c. Christmas Party
5. Old Business
 - . Official statement after Charlottesville VA
 - a. Slate of new board members and 2018 officers
6. New Business
 - . New Committees
 - i. Membership
 - ii. Program
 - iii. Gift Shop

Motions of October 3, 2017 NCHS Board of Directors

Meeting				
#	Motion/ Subject	Motion	Seconded	Vote result
1	Minutes Approval	Gary Welden made a motion to approve the Minutes of the September, 2017 meeting.	Yes JoAnn Ray	Passed
2	Financial Report	Gary Welden made a motion to accept the October Financial Report as presented.	Yes Lisa Harwell	Passed
3	Water Proofing Project Reimbursement	John Thrasher made a motion to seek reimbursement (\$14,700.00) from the Endowment for the project.	Yes Dorothy Pope	Passed
4	Scholarship Committee Proposal 1. History Department Grant 2. \$10,000 four year Scholarship	John Thrasher made a motion to accept the Scholarship Committee's proposal to grant 500 to the History Department for each of the 3 public high schools in Coweta County. One scholarship of \$10,000 by providing \$1,250 each semester for eight semester (pending on renewal requirements for each semester)	Yes Gary Welden	Passed 6 to 5
5	Christmas Party 2017	Lisa Harwell made a motion to call off the Christmas Party for 2017.	Yes Dorothy Pope	Passed

Tasks Directed by the Board		
Upcoming Tasks		
Tasks	Action	Timeline
Scholarship Revamp	Lisa Harwell directed a task for the Scholarship Committee to explore the possibility of creating a Scholarship for Masters/Doctorate students.	ASAP
Scholarship Application	Revamp the application for 2017-2018	ASAP
Conduct Research to determine what should be included in the Zeke Smith fund...	Tom Lee - Chair John Thrasher Dorothy Pope JoAnn Ray	ASAP
Accounting Firm	Gather proposals from selected firms to reflect what is currently handled by both Higgins & Smith and LouAnne Connell.	ASAP

Review Updated By-Laws Proposal	Board Members are to peruse the document and be ready to discuss/vote at the November meeting.	November 7, 2017
HVAC	Investigate the condition/age of each HVAC units on NCHS properties.	ASAP
C100 Document	Finalize	Before November Meeting (November 7, 2017)
Seek Candidates for future Board Members	Dorothy Pope will send out a template for possible candidates to complete to indicate their interest.	ASAP

Respectively submitted,

Deborah "Dee" Mack, Secretary