

NCHS Minutes November 7, 2017

The President of the Board of Directors, Elizabeth Harwell called the November 7, 2017 regular Board of Directors meeting to order at 6:00 PM in the Formal Dining Room of the McRichie Hollis Furnishings Museum at 74 Jackson St., Newnan, Georgia.

The NCHS Secretary, Deborah “Dee” Mack, transcribed the minutes of the meeting.

The attendance of the Board members present is indicated in the table below.

Attendance of Board Members			
#	Board Member	Present	Not Present
1	Lisa Harwell	Y	
2	Ginny Lyles	Y	
3	John Thrasher	Y	
4	Dee Mack	Y	
5	Russell Berry		N
6	Ray Dubose (Ex Officio)	Y	
7	Joan Achee	Y	
8	Thomas Lee	Y	
9	Makinley Fletcher Cook		N
10	Chad Davidson		N
11	Pamela Prange	Y	
12	Dorothy Pope	Y	
13	JoAnn Ray		N
14	Walter Jones	Y	
15	Gary Welden	Y	
	Quorum must = 8/15	11	4

A quorum of 11 of 15 Board members was met to allow the meeting to proceed. The reasons for absences are undetermined. Visitors and observers included one NCHS employee Jeff Bishop.

Motions of November 7, 2017 NCHS Board of Directors Meeting				
#	Motion/ Subject	Motion	Seconded	Vote result
1	Minutes Approval	Gary Welden made a motion to approve the Minutes of the October, 2017 meeting.	Yes Ginny Lyles	Passed
2	Financial Report	Ginny Lyles made a motion to accept the November Financial Report as presented.	Yes Tom Lee	Passed
3	Accounting Firm Higgins & Smith	Dorothy Pope made a motion to approve Higgins & Smith Accounting Firm for CPA (Tax Return) services and Payroll services.	Yes John Thrasher	Passed

4	Items to be included in the NCHS permanent collection:	Dorothy Pope made a motion to accept the following items into the permanent collection: 1. Posters from Dunaway Gardens 2. Keith Brady Mayoral campaign button 3. Photographs and scripts from the Playmakers donated by Eleanor Bridges 4. Paper collection consisting of an overseer's book from the Calhoun House (1920), an envelope and receipt from the Coweta Cotton Oil Company, receipts from J.N. Marbury (1920) 5. Wooden painted chair with rush seat from the movie "Andersonville" 6. Documents, photographs and memorabilia from the Newnan Veterans Affairs organization.	Yes Ginny Lyles	Passed
5	Change December meeting date	John Thrasher made a motion to change the December, 2017 meeting date to November 28, 2017. Note: Committees should submit budgets for 2018 prior to November 28th.	Yes Lisa Harwell	Passed
6	Scholarship sponsor	Dorothy Pope made a motion to become an official sponsor to the NHS History Department National Trivia Competition; a specific \$ amount TBD.	Yes John Thrasher	Passed
7	Bylaws	Dorothy Pope made a motion to accept the Bylaws with changes.	Yes John Thrasher	Passed
8	Christmas Bonus	Ginny Lyles made a motion to approve a \$400.00 Christmas bonus for Staff members.	Yes Dorothy Pope	Passed
9	Slate of New Board Members	Gary Welden made a motion to close the nominations for New Board members. The nominations are: <ul style="list-style-type: none"> • Dr. Mary Ben Christiansen • Patricia (Pat) Jean Lincoln • Donna McConditchie • Lesleigh Brown Mac Nabb • John B. Cunningham 	Yes Pamela Prange	Passed
10	New Board Members	Gary Welden made a motion to accept the slate as presented.	Yes John Thrasher	Passed
11	New Officers 2018 - President	John Thrasher made a motion to appoint Ginny Lyles as President.	Yes Dorothy Pope	Passed
12	New Officers 2018- Vice President	Lisa Harwell made a motion to appoint Walter Jones as Vice President.	Yes John Thrasher	Passed
13	New Officers 2018- Treasurer	John Thrasher made a motion to appoint Gary Welden as Treasurer.	Yes Dorothy Pope	Passed

14	New Officers 2018- Secretary	Gary Welden made a motion to appoint Dorothy Pope as Secretary.	Yes Ginny Lyles	Passed
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Tasks Directed by the Board

Upcoming Tasks

Tasks	Action	Timeline
Executive Director	Categorize Expenses	Frequency TBD by Treasurer
Executive Director	Find out exact dates for Jessie to formulate budget for 2018.	ASAP
Committees	Submit proposed budget for 2018.	ASAP (before Nov. 28th meeting)

Respectively submitted,

Deborah "Dee" Mack, Secretary