

NCHS Minutes November 28, 2017

The President of the Board of Directors, Elizabeth Harwell called the November 28, 2017 regular Board of Directors meeting to order at 6:00 PM in the Formal Dining Room of the McRichie Hollis Furnishings Museum at [74 Jackson St., Newnan, Georgia.](#)

The NCHS Secretary, Deborah “Dee” Mack, transcribed the minutes of the meeting.

The attendance of the Board members present is indicated in the table below.

Attendance of Board Members			
#	<i>Board Member</i>	<i>Present</i>	<i>Not Present</i>
1	Lisa Harwell	Y	
2	Ginny Lyles	Y	
3	John Thrasher	Y	
4	Dee Mack	Y	
5	Russell Berry		N
6	Ray Dubose (Ex Officio)		N
7	Joan Achee		N
8	Thomas Lee	Y	
9	Makinley Fletcher Cook		N
10	Chad Davidson		N
11	Pamela Prange		N
12	Dorothy Pope	Y	
13	JoAnn Ray	Y	
14	Walter Jones	Y	
15	Gary Welden	Y	
	Quorum must = 8/15	9	6

A quorum of 9 of 15 Board members was met to allow the meeting to proceed. The reasons for absences are undetermined. Visitors and observers included one NCHS employee Jeff Bishop.

Motions of November 28, 2017 NCHS Board of Directors Meeting

#	Motion/ Subject	Motion	Seconded	Vote result
1	Minutes Approval	Dorothy Pope made a motion to approve the Minutes of the November, 2017 meeting as presented. <i>Note: The last new Board Member is a representative appointed by the University of West Georgia. The exact name is still pending at this time.</i>	Yes Lisa Harwell	Passed
2	Financial Report	Gary Welden made a motion to accept the November Financial Report as presented.	Yes Ginny Lyles	Passed
3	Historical Trivia Team Funds	Gary Welden made a motion to approve \$4,000.00 (donation) to be used for the purpose of funding the Historical Trivia Team to Washington, DC.	Yes Dorothy Pope	Passed
4	New Officers 2018	Gary Welden made a motion to approve the appointments as follows: <ul style="list-style-type: none"> • Walter Jones - President • Ginny Lyles - Vice President 	Yes JoAnn Ray	Passed
5	Personnel Budget Proposal	Ginny Lyles made a motion to approve the salary for the Executive Director to reflect \$45,000.00 a year. Effective Jan. 1, 2018.	Yes Dorothy Pope	Passed

Tasks Directed by the Board

Upcoming Tasks

Tasks	Action	Timeline
Executive Director	Categorize Expenses	Frequency TBD by Treasurer
Executive Director	Find out exact dates for Jessie to formulate budget for 2018.	ASAP
Committees	Submit proposed budget for 2018.	ASAP
Executive Director	Detailed information in regards to duties & responsibilities for the following: <ul style="list-style-type: none"> • Ellen • Jessie 	ASAP

	• Larisa	
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Respectively submitted,

Deborah “Dee” Mack, Secretary